



## State of West Virginia Workers' Compensation Program

### Quarterly Update – January 2015

The West Virginia Offices of the Insurance Commissioner is providing this quarterly update highlighting the status and key points of the SAWC workers' compensation program.

-  The audit of the FY2014 SAWC policy has not yet been finalized. Thank you to all who provided the required data to Zurich in a timely manner. Any audited premium adjustments will be applied on the FY2016 invoice you will receive in June 2015.
-  The SAWC Program will be hosting a 2<sup>nd</sup> conference this year to address program insurance and claims needs. Additional information will be sent later in the year outlining the conference specifics.
-  The SAWC webpage has been updated to include the [PPO directory link](#) for ease of use in finding a preferred provider within the SAWC network.
-  If you receive an email from Zurich concerning a “new data package”, please open the email using the password included in the email. This is an encrypted correspondence from a Zurich claims adjuster concerning a claim. If you feel it may be spam or a phishing attempt, feel free to forward it to [SAWC@wvinsurance.gov](mailto:SAWC@wvinsurance.gov) for review.
-  Please ensure that you provide a site code for each claim you report to Zurich. If you need your site codes by location, please contact us and we will provide the information immediately.
-  FY2015 Posting Notices have been sent to agencies. Please ensure you have posted the July 2014 – June 2015 notice at each agency location. The notice can be found [HERE](#).

-  The WVOIC has updated the SAWC webpage to include the most current versions of claims forms, manuals, brochures, etc. due to a Zurich address and fax number change. Please begin using these forms immediately. The webpage is: <http://www.wvinsurance.gov/SAWC.aspx>
  
-  A Participation agreement has been placed on the SAWC website. This agreement outlines agency responsibilities and expectations. Please read this carefully and contact us if you have any questions or concerns. The agreement can be found here: [SAWC Participation Agreement](#)
  
-  The WVOIC maintains and updates contact and location information. If any changes are made to your agency, please notify us as soon as possible to ensure coverage is provided.
  
-  **Reminder:** Please report all claims within **24 hours** of notification but no later than 5 business days. Please encourage injured employees to use a provider within our HealthSmart managed health plan.

If you have any questions concerning your workers' compensation policy or if you would like information on how to reduce your workers' compensation claims, please contact Tom Judy at 304-558-6279 ext. 1127 or via email at [Thomas.Judy@wvinsurance.gov](mailto:Thomas.Judy@wvinsurance.gov).