















State of West Virginia Workers' Compensation Program

Quarterly Update – October 2016

The West Virginia Offices of the Insurance Commissioner is providing this quarterly update highlighting the status and key points of the SAWC workers' compensation program.

-  For those agencies who pay more than \$5,000 annual premium – you will receive the 2nd installment premium invoice on or around November 10, 2016. Premiums will be due by December 9, 2016. Please ensure you remit your payment promptly.
-  The SAWC conference date was September 14, 2016. Thank you to all who attended and provided feedback on the conference. The presentations that were presented at the conference have been published on the [SAWC website](#).
-  The FY2016 SAWC policy audit is ongoing. Thank you to all who have submitted your required information to Bob Pavlik at Zurich. For agencies that have not submitted the wage reports, please submit the required Excel spreadsheet as soon as possible to ensure timely premium calculations for FY2018.
-  The SAWC Program has released a Request for Proposal soliciting workers' compensation coverage from qualified carriers. The contract will be awarded on March 1, 2017. The OIC will provide additional information when the process is finalized.
-  The FY2017 Posting Notice has been published on the SAWC website and should be used immediately. It is located here: [FY2017 Posting Notice](#). Please enter a contact name and number for your agency on the file and display in all employee common areas as soon as possible.
-  The SAWC contact information has changed. The new contact email address for policy and/or claim inquiries is OICSAWC@wv.gov.

-  As of October 1, 2016, the SAWC FY2017 policy had 326 claims for a total incurred cost of \$1,816,599. The most common accident type claims are Strains with 83 claims and a total incurred of \$365,388. The most expensive accident type claims are Struck By or Injured By claims with 61 claims and a total incurred of \$835,441. The average number of days to report a claim to Zurich was approximately 6 days after the date of injury.
-  Zurich/Gallagher provides a monthly safety newsletter with varying topics on key areas pertaining to safety in the workplace. If you are interested in receiving this newsletter via email, please contact Tom Judy at Thomas.G.Judy@wv.gov and provide your email address for the newsletter distribution.
-  Please ensure that you provide a site code for each claim you report to Zurich. If you need your site codes by location, please contact us and we will provide the information immediately.
-  A Participation agreement has been placed on the SAWC website. This agreement outlines agency responsibilities and expectations. Please read this carefully and contact us if you have any questions or concerns. The agreement can be found here: [SAWC Participation Agreement](#)
-  The WVOIC maintains and updates contact and location information. If any changes are made to your agency, please notify us as soon as possible to ensure coverage is provided.
-  **Reminder:** Please report all claims within **24 hours** of notification but no later than 5 business days. Please encourage injured employees to use a provider within the HealthSmart managed health plan.

If you have any questions concerning your workers' compensation policy or if you would like information on how to reduce your workers' compensation claims and premium costs, please contact the SAWC Program Manager, Tom Judy, at 304-558-6279 ext. 1127 or via email at Thomas.G.Judy@wv.gov.