



## State of West Virginia Workers' Compensation Program

### Quarterly Update – July 2014

The West Virginia Offices of the Insurance Commissioner is providing this quarterly update highlighting the status and key points of the SAWC workers' compensation program.

-  The premium invoices for the FY2015 workers' compensation policy have been sent to all agencies. For IETs – please note that the **Obj** code of 6662 provided on your invoice should be entered as the **Revenue Code** 6662 in wvOASIS. The **IET Event Type XN04** should be entered for SAWC premium payments in wvOASIS. Please ensure payment is made by July 31, 2014. Please feel free to contact us with any questions you may have concerning the premium components or calculation of your premium.
-  Zurich Insurance and the Offices of the Insurance Commissioner will be hosting a SAWC Program Conference on September 10, 2014. The conference will include topics ranging from program structure and overview to injury reduction programs and claims management. Human resource administrators, personnel administrators, payroll analysts, safety managers and risk management personnel are all encouraged to attend. Please click [HERE](#) to register for the conference.
-  FY2015 Posting Notices have been sent to agencies. Please ensure you have posted the July 2014 – June 2015 notice at each agency location. The notice can be found [HERE](#).
-  Zurich Insurance has added a new claim handler to the SAWC team. Jayme McDaniel will be handling limited loss time claims. She is located in the Philadelphia office and is currently being assigned to SAWC claims.

-  Please ensure that you provide a site code for each claim you report to Zurich. If you need your site codes by location, please contact us and we will provide the information immediately.
-  The WVOIC has updated the SAWC webpage to include the most current versions of claims forms, manuals, brochures, etc. due to a Zurich address and fax number change. Please begin using these forms immediately. The webpage is: <http://www.wvinsurance.gov/SAWC.aspx>
-  A Participation agreement has been placed on the SAWC website. This agreement outlines agency responsibilities and expectations. Please read this carefully and contact us if you have any questions or concerns. The agreement can be found here: [SAWC Participation Agreement](#)
-  The WVOIC maintains and updates contact and location information. If any changes are made to your agency, please notify us as soon as possible to ensure coverage is provided.
-  **Reminder:** Please report all claims within **24 hours** of notification but no later than 5 business days. Please encourage injured employees to use a provider within our HealthSmart managed health plan.

If you have any questions concerning your workers' compensation policy or if you would like information on how to reduce your workers' compensation claims, please contact Tom Judy at 304-558-6279 ext. 1127 or via email at [Thomas.Judy@wvinsurance.gov](mailto:Thomas.Judy@wvinsurance.gov).