

Summary of Benefits and Coverage and Uniform Glossary: Form Filing Instructions

The West Virginia Offices of the Insurance Commissioner, in compliance with The Departments of Health and Human Services, Labor, and the Treasury regulations under the Patient Protection and Affordable Care Act related to Summary of Benefits and Coverage and Uniform Glossary, now requires a form filing for group health plans and health insurance issuers of the Summary of Benefits and Coverage and the uniform glossary. A uniform template for a Summary of Benefits and Coverage, instructions, sample language, and a guide for coverage example calculations to be used in completing the template and a uniform glossary that will satisfy the disclosure requirements under section 2715 of the PHS act can be found at <http://www.dol.gov/ebsa/healthreform/>

The Office of the Insurance Commissioner's Rates and Forms Division requires only one filing per carrier. In addition, it is only necessary to submit a Summary of Benefits and Coverage for the plan with the largest market share. The filing must include a list of all other plans for which a Summary of Benefits and Coverage and Uniform Glossary will be issued.

Please contact the Rates and Forms Division at 304.558.2094 if you have any questions.

March 12, 2012